

[Date]

Dear School Personnel,

The Indiana Legislature took action in 2017 to expand student access to learning options through Chapter 16 of Indiana Code 20-30. As a result, students are eligible to enroll in the Indiana course access program. The course access program is meant to augment and extend any efforts schools have already undertaken. Local schools will benefit from access to online courses vetted for quality and aligned to Indiana Academic standards. This access might offer schools who have not yet explored offering online courses for core subjects an opportunity to experiment without going through a procurement process. Indiana is the fourteenth state in the U.S. to enable statewide choice at the course level through online learning options.

The majority of the course offerings in the Indiana Course Access portal (iCAP) will be virtual options. The Indiana Department of Education has indicated that only district iCAP designees, referred to as iCAP point of contact(s), can register students enrolled in public school corporations in a course offered through the portal. We are developing guidelines and procedures to accommodate student/parent requests to take iCAP courses. We are excited about this opportunity, but equally cautious given the amount of media hype and misperceptions associated with online learning, especially from students.

With the help of school counselors and building administrators, students will be able to enroll in courses that both fit his or her interests and meet graduation requirements.

Please direct your questions related to the Indiana Course Access program to _____. He/she will be able to explain the process being used by [School Name] to implement the new policies that expand learning options for students.

Sincerely,

[Name]

[Title]